www.iccsafe.org

On the “ICC Home” tab, mouse over “Sign In”, then click “Sign In”
Email and Password

You will be prompted to enter your email address and password. If you have not yet created an account, click the "Register Now" link.
Register for an ICC Account

If you do not have an account, clicking the “Register Now” button on the previous screen will take you to this form. Fill in all your information and click “Register”
When scheduling your exams, please refer to this list for which exams each certification requires.

Reinforced Concrete
GR - Special Inspector General Requirements*
47C - Reinforced Concrete Codes
47P - Reinforced Concrete Plans

Structural Masonry
GR - Special Inspector General Requirements*
84C - Structural Masonry Codes
84P - Structural Masonry Plans

Prestressed Concrete
92C - Prestressed Concrete Codes
92P - Prestressed Concrete Plans

S1-Structural Steel and Bolting
GR - Special Inspector General Requirements*
S1C - Structural Steel and Bolting Codes
S1P - Structural Steel and Bolting Plans

S2-Structural Welding
S2C - Structural Welding Codes
S2P - Structural Welding Plans

Soils
GR - Special Inspector General Requirements*
ECC - Soils Codes
ECP - Soils Plans

Spray-Applied Fireproofing
GR - Special Inspector General Requirements*
Spray-Applied Fireproofing Special Inspector

California Commercial Building Inspector
I1 - California Commercial Building Inspector

*If you have previously passed the general requirements exam or currently have an ICC special inspector certification you do not need to take the exam again.*
Exam Catalog

Click the “Catalog” button, from here you will be able to purchase the Exam you are scheduling. Scroll down and find the exam you need, and click the add to shopping cart icon.
Exam Information

From this screen, choose an Exam Format from the drop down list, and click “Add to Cart”
Shopping Cart

In your Shopping Cart, you will see the exams you are purchasing. If you want to purchase more than one exam, click the “Continue Shopping” button and repeat the previous steps. Click “Proceed to Checkout” when ready.
Payment information

Enter your Billing Address and your Payment Method information.
Click “Continue”
Placing the order

Verify the exam(s) you are purchasing are correct, then click the agree to conditions box, and click Place Order
Viewing your exams

After you place an order, under the “My Exams” tab on your member page, you will see all the exams you have purchased. Note it can take up to an hour for your exams to show up. Click the “Action” Icon to schedule your exam. This will take you to the Pearson Vue website.
Pearson Vue – Scheduling your exam

On this screen, click the name of the Exam you wish to schedule a date for
Pearson Vue – Scheduling your exam

This screen shows you the exam details. Click the “Schedule this Exam” button to continue.
Pearson Vue – Scheduling your exam

Here you will choose the location of the Test Center. You can type in your address and it will show you a list of test centers nearest you. Select up to three then click “Next”
Pearson Vue – Scheduling your exam

This screen shows you the available exam dates at your chosen Test Center. Click on a day and then you will choose the time.
Pearson Vue – Scheduling your exam

After clicking a date, the available times will be shown under the calendar. Choose a time by clicking on it.
Pearson Vue – Scheduling your exam

Verify the Exam, Date and time, and Location are correct and click “Proceed to Checkout”
Pearson Vue – Scheduling your exam

Confirm your personal information is correct and click “Next”
Pearson Vue – Scheduling your exam

Accept the ICC Policies by clicking the check box and click “Next”
### Pearson Vue – Scheduling your exam

Verify the information is correct and click “Submit Order”
Pearson Vue – Scheduling your exam

Review the summary information.
Click “Return Home” once you are finished.